

PRINCE GEORGE COUNTY SCHOOL BOARD  
PRINCE GEORGE, VIRGINIA  
April 15, 2021

A special meeting/work session of the Prince George School Board came to order at 5:30 p.m. on Thursday, April 15, 2021, at the Prince George High School.

School Board Members and staff present:

Mrs. Jill A. Andrews, Board Member  
Mr. Robert E. L. Eley, III, Chairman  
Mr. Chris A. Johnson, Vice Chairman  
Mr. Cecil M. Smith, Board Member  
Ms. Sherry D. Taylor, Board Member  
Dr. Lisa Pennycuff, Superintendent  
Mr. William Barnes, Assistant Superintendent  
Mr. Dustin Menhart, Assistant Superintendent  
Mrs. Rebecca Kirk, Clerk of the Board

**I. CALL TO ORDER**

Mr. Eley, Chairman, called the special meeting to order at 5:30 P.M.

**II. ROLL CALL**

Roll call indicated all School Board members present:

Present: Andrews, Eley, Johnson, Smith, Taylor

**III. CLOSED MEETING – MOTION TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC LEGAL MATTERS RELATING TO CLAIMS, CONTRACTS, AND LEGISLATIVE PROPOSALS AND PERSONNEL MATTERS RELATING TO THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES, AND PUBLIC SAFETY MATTERS RELATING TO THE RETURN TO LEARN (pursuant to Section 2.2-3711 of the Code of Virginia)**

- A. Legal Matter – Section 2.2-3711.A.7
1. L06/20-21
  2. L08/20-21
  3. L09/20-21

4. L11/20-21
- B. Personnel Matters – Section 2.2-3711.A.1
  1. P33/20-21
- C. Public Safety – Section 2.2-3711.A.19
  1. PS01/20-21
  2. PS18/20-21

Ms. Taylor made a motion to go into a closed meeting to discuss specific legal matters relating to claims, contracts, and legislative proposals and personnel matters relating to the employment, assignment, appointment, promotion, demotion, performance, salaries, or resignation of district employees, and public safety matters relating to the return to learn policies, contracts and legislative proposals and personnel matters relating to the employment, assignment, appointment, promotion, demotion, performance salaries, or resignation of district employees pursuant to the legal and personnel exemptions of the VA Code §§2.2-3711.A.7, 2.2-3711.A.1 and 2.2-3711.A.19. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

#### **IV. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Johnson moved to reconvene in open session and stated that the Prince George County School Board had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

Pursuant to Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law;

The Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Legal Matter L06/20-21; information only.

No action was taken on Legal Matter L08/20-21; information only.

No action was taken on Legal Matter L09/20-21; information only.

No action was taken on Personnel Matter P33/20-21; information only.

No action was taken on Public Safety Matter PS18/20-21; information only.

The School Board will return into closed session at the end of the meeting to continue with unfinished items.

**V. PLEDGE OF ALLEGIANCE** – led by Mr. Eley

**VI. SCHOOL BOARD INVOCATION** – led by Mr. Johnson

**VII. APPROVAL OF AGENDA**

Ms. Taylor made a motion to approve the agenda as presented. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

**VIII. ACTION ITEMS**

**A. Health, Dental and Vision Insurance Rates for FY2022 – Monique Barnes**

Mrs. Barnes presented health, dental and vision rates for FY2022. A 7.97% increase is expected for the Anthem health insurance plan, a 4% increase in rates for the Delta Dental plan and no change in rates for the Blue Vision policy.

Mr. Smith made a motion to approve the health, dental and vision rates as presented for FY2022. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

**B. Contract Extension of Superintendent**

Mr. Eley stated that prior to the final year of the superintendent's contract, a determination is made if an extension will be granted beyond the final year. The School Board has determined that an extension will be offered commencing on July 1, 2021 and end on June 30, 2025 with terms and conditions set forth in the contract negotiated with Dr. Pennycuff.

Ms. Taylor made a motion to approve the contract extension for Dr. Pennycuff with new term commencing on July 1, 2021 and end on June 30, 2025 with terms and conditions set forth in the contract negotiated with Dr. Pennycuff.

VOTE: Ayes: Unanimous

## **IX. DISCUSSION ITEMS**

### **A. Comprehensive Planning Committee Update – Lisa Pennycuff, Betsy Overkamp-Smith**

Mrs. Overkamp-Smith provided an update on the 2022-2027 Comprehensive Plan and reiterated the Vision, Mission and draft Goals and Objectives of the Comprehensive Plan. For each proposed goal, there are objectives, and each objective has strategies. These goals, objectives, and strategies may be found on the attached presentation. She emphasized that this is still a working document, and the definitions may change before the final version in July 2021. The committee will meet in May and June and a copy of the final Comprehensive Plan draft will be presented to the School Board in July.

### **B. Capital Improvement Planning – Dustin Menhart**

The school division must develop a Capital Improvement Plan (CIP) annually that outlines the schools' capital improvement needs for the next ten years. The school division's CIP is generally due to be considered with the County's overall budget consideration during August/September. Tyler Whatley (Moseley Architects) and April McKelvey (Monarch Consulting Services) joined via Zoom to review HVAC facility assessments and Comprehensive Roofing Asset Evaluation, respectively.

Moseley Architects provided an assessment of several schools (Beazley, South, North, Harrison, Moore, Clements, Prince George High Schools) of their existing conditions and prioritization of upgrades/replacements with estimated costs for each school anticipated over the next 5-7 years. A chart of the HVAC priority/ranking and associated estimated budget costs is attached. Items prioritized and ranked included a cost of \$2,135,000 to bring to a good level or \$6,285,000 for a better level.

Monarch Consulting Services was tasked to perform a comprehensive roof evaluation of all eight buildings and ascertain the existing condition of the roof systems and determine the remaining service life for each individual roof section. Forty-one percent of the roofing inventory is anticipated to need replacement within the next five years and fifty-three percent within the next decade (see attached summary page). Water leak repair is considered a priority for safety issues. Some school roof areas need replacing while others need repair. We will repair, not replace, the roofs at Walton and Beazley since a new school is being built to replace Walton and Beazley will be the next school replaced. Some roofs can be patched to extend the life of the roof to eliminate leaks. There was considerable discussion relating to the roofing/gutter issues at J.E.J. Moore Middle School. It has been determined there is a design flaw (valley and gutter undersized) that has contributed to problems of water intrusion. Steps are being taken to find root cause of water intrusion. Dr. Pennycuff has asked to replace the undersized gutters, solution to keep water away from the building (underground grates), and add bottom seals to the doors. Mr. Johnson requested a diagram of inlet for outflow of where water goes. Additional information on the ten-year plan included annual replacement of buses, high school auditorium renovation plans, etc.

**X. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS SPECIFIC LEGAL MATTER RELATING TO LEGISLATIVE PROPOSALS, A PERSONNEL MATTER RELATING TO THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES, AND PUBLIC SAFETY MATTER RELATING TO THE RETURN TO LEARN (pursuant to Section 2.2-3711 of the Code of Virginia)**

- A. Legal Matter – Section 2.2-3711.A.7
  - 4. L11/20-21
- B. Personnel Matters – Section 2.2-3711.A.1
  - 2. P56/20-21 [added to agenda]**
- C. Public Safety – Section 2.2-3711.A.19
  - 1. PS01/20-21

Ms. Taylor made a motion to go into a closed meeting to discuss a specific legal matter relating to legislative proposals, a personnel matter relating to the employment, assignment, appointment, promotion, demotion, performance salaries, or resignation of district employees, and public safety matter relating to the return to learn pursuant to the legal, personnel, and public safety exemptions of the VA Code §§2.2-3711.A.7, 2.2-3711.A.1, and 2.2-3711.A.19. Mr. Johnson seconded the motion.

VOTE: Ayes: Unanimous

**XI. CERTIFICATION OF CLOSED MEETING AND ACTIONS [added to agenda]**

Mr. Smith made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

There was no action on Legal Matter L11/20-21.  
There was no action on Personnel Matter P56/20-21.  
There was no action on Public Safety Matter PS01/20-21.

**XIV. ADJOURNMENT**

Mr. Smith made a motion to adjourn the meeting at 9:40 p.m. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 9:40 p.m.

IN WITNESS WHEREOF, we set our signatures this 21st day of April 2021.

Approved:

/s/ Robert Eley - Chairman of the Board

Attest:

/s/ Rebecca B. Kirk, Clerk of the Board

### **CERTIFICATION OF CLOSED MEETINGS**

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

### **VOTE**

Ayes: 5

/s/ Rebecca B. Kirk - Clerk of the Board  
April 15, 2021  
Meeting Date